

Add Time Entry



Single **Bulk**

Case

Lindquist, Sandra and Hage, Wayne vs. Kirsten Marcos and Zachary Mi... × ▼

[Add Case](#)

User

Arzheana Taradji (Legal Assistant) ▼

Activity

Legal Assistant Activity × ▼

[Add New Activity](#)



This time entry is billable.

Description

saved documents to file, share with client, msg to [client](#)

This description will appear on invoices.

[Custom Fields](#) ▼

Date

4/21/2023



Rate

\$ 100.00

/hr ▼

Duration

0.2

0.1 = 6 minutes

Press Ctrl + Enter for Save and New

Save and New

Save